

Committee Meeting

July 12, 2023

The Board of Commissioners for the Lafourche Basin Levee District met this day in Committee session at its official domicile at 21380 Highway 20 in Vacherie, Louisiana. The public was invited to attend via Teleconference and at the LBLD office. The meeting was called to order by its President, Eric Matherne, at 6:00 P.M.

The following Commissioners were in attendance: President, Eric Matherne, St. Charles Parish; Vice President, Jeffery L. Henry, Ascension Parish; Russell Loupe, St. Charles Parish; Arthur Bosworth IV, St. James Parish; Kevin Hebert, St. Charles Parish; Gary Watson, St. John the Baptist Parish; Craig Carter, Assumption Parish; James Jasmin; St. James Parish; Larry Sorapuru, St. John the Baptist Parish and Marlin Rogers, St. Charles Parish were present.

Donald Ray Henry, Executive Director; Ms. Melanie Broden, Accounting Specialist and Astrea Jupiter, Administrative Assistant 5 were also present. Attorney, Spencer Long not present.

Commissioner Bosworth made the motion to adopt the agenda and second by Commissioner Jasmin. President Matherne called for a roll call vote. Roll call vote thereon as follows:

YEAS:

- Arthur Bosworth IV
- Larry Sorapuru
- Russell Loupe
- Gary Watson
- Jeffery Henry, Vice President
- Craig Carter
- Marlin Rogers
- Kevin Hebert
- James P. Jasmin
- Eric Matherne, President

NAYS: None

ABSENT:

➤ Atty Spencer Long

ABSTAINED: NONE

President Matherne noted that all comments from the Public regarding any/all of the agenda items listed below will be accepted at this point in the meeting. The meeting chairperson may also allow further comments from the Public as and when each agenda item is considered during the meeting process. There were no public comments on the agenda items.

Personnel Committee Report: Marlin Rogers

Commissioner Rogers reported that tonight, we will hold the nomination of officers for the president and vice president of the board of commissioners. This item will be voted on to be forwarded to the August 2, 2023 regular board meeting.

Election of officers:

- A. Nomination of the office of president
- B. Nomination of the office of vice-president

Commissioner Rogers stated the nominations to remain open until the Regular Meeting. President Matherne called for nominations from the Board on the upcoming President. President Matherne nominated Commissioner Rogers, second by Commissioner Hebert. Substitute Motion by Commissioner Watson. Commissioner Watson nominated Commissioner Jasmin and second by Commissioner Bosworth. Commissioner Rogers nominated Commissioner Henry and second by President Matherne. President Matherne called for nominations from the Board on the upcoming Vice President. Commissioner Jasmin nominated Commissioner Bosworth and second by Commissioner Carter. President Matherne announces the nominations for the President and Vice President are closed. President Matherne notes with no other nominations for Vice President, Commissioner Bosworth will be the upcoming Vice President.

Building Committee Report: Larry Sorapuru

Commissioner Watson reported from email sent from Clarence Savoie, III. Since the previous report dated May 17, 2023. The new meeting room addition has been completed and accepted by the Louisiana State Fire Marshal's Office for occupancy. The contractor is currently working to complete the new roof on the warehouse and the canopies surrounding the new building. He is also simultaneously working on a punch list of items noted for touch-up or correction. There are some deficiencies that have been identified to be fixed

prior to final acceptance of the project. The generator installation is scheduled to be completed by the end of December 2023. This was previously reported in February to have a 12-month lead time. The project with all additions with exception of the generator is projected to be closed out by July 1, 2023. A final change order for balance of rain days and delays will be presented for Board approval. A meeting has been scheduled with Executive Director for Tuesday of next week to address any outstanding issues and discuss close out of the project. If you have any questions or comments, please give me a call.

Commissioner Rogers questioned about the meeting previously set to discuss the outstanding issues and close out of the project. Executive Director Henry stated he spoke with Mr. Savoie about updated building report and there was nothing new to update on the report. The previous report was reused. Mr. Savoie has been working on the punch list all week. The ribbon cutting should not be much longer, just have a few things left to complete. The Board owe Mr. Savoie some invoices. All expenses have been given to the auditor for the remaining cost of the building.

Safety Committee Report: Author J. Bosworth, IV

Commissioner Bosworth reported since the last safety report was given, there were two accidents that had taken place. On Wednesday, July 5, 2023, the executive director was in accident avoiding a head on collision. There were no bodily injuries. On Thursday, July 6, 2023, a tractor caught on fire. The tractor is a total loss. No one was injured. We are currently waiting for the insurance adjuster to let us know the extent of damage to the ford expedition and on the mower that was attached to the tractor. The last safety meeting for the maintenance department was held on June 10, 2023. The meeting started at 6:00 am.

Three topics were discussed. They were as follows:

- Texting and driving; the facts
- Heat stress; facts & prevention.
- To the point about proper use of fire extinguishers.

The next safety meeting is scheduled for Monday, August 7, 2023 at 6:00 a.m. Unless there are any questions, this concludes my report.

President Matherne wants to get with John Deere about the tractors catching on fire. Executive Director Henry responded the supervisor Cartez was operating the tractor at the time it caught on fire. He believed it was a faulty wiring and that was the oldest tractor in the yard. Commissioner Sorapuru questioned do all the tractors have a fire extinguisher? Mr. Ricky responded they all have extinguisher on them. Commissioner Sorapuru stated that the workers need to take a training on putting out the fires. President Matherne

addressed that he recommends the workers to let the tractor burn and get to a safe distance. The Board had a discussion. Commissioner Rogers questioned about the police report. Executive Director Henry responded that its normal protocol to fill out the form during the police report.

Equipment Committee Report: Gary Watson

Commissioner McKinney reported as of today, as of today, all equipment is either located on their respective job sites or here at the maintenance shop. Unless there are any questions, this concludes my report.

Commissioner Rogers stated the report didn't list the tractor and vehicle that was involved in the accidents. President Matherne responded it was included in the safety report and will get added when another tractor and vehicle is purchased. Executive Director Henry addressed the Board.

Upper Barataria/ Sunset Project Committee Report: President Matherne

President Matherne reported about the meeting with Mr. Stokka on July 1, 2023, addressing bids for Sunset. The bidding should be completed within in a month. Executive Henry stated they are waiting on St. Charles. Commissioner Hebert responded that St. Charles will not vote until the next meeting, that it only was introduced on the previous meeting. Commissioner Sorapuru want to arrange a walk through on the boat launch with the engineers. Commissioner Hebert responded that nothing is in place to view at the moment. Commissioner Sorapuru responded that he would like to view the site before the money start getting spent on this project. President Matherne addressed that they have an upcoming meeting with St. Charles Parish on July 26, 2023. He will arrange a walk through with the board, engineers, and the Parish.

Executive Director Henry announced that he received a call from Chip Klen and he's now working with GIS. He will attend the Washington D.C. trip and some meetings with the Board. He's also looking into scheduling meetings with the U.S. Army. If all Board members can attend the trip to support the UBP. The Washington D.C. trip is schedule for September 16 to 20, 2023. Commissioner Sorapuru stated he will attend the trip. President Matherne advised the Board members to attend if they are able. That it helps on the support and funding for the Board projects.

There were no additional committee matters to discuss, commissioner Loupe moved to adjourn and was seconded by Commissioner Carter.